

PUBLIC NOTICE

The Board of Comal County Emergency Services District No. 2 will hold a regular monthly meeting on **Thursday, January 15, 2026, at 6:30 PM** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas. This meeting is open to the public.

AGENDA

Workshop Agenda

Confirmation of reappointments and oath of office for Francesca Hays, Bob Janusaitis and Chelsea Ormond

Call to order, establishment of a quorum, pledges, and prayer.

Public Comment: Recognition and welcome of citizens present and their comments.

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. It is also policy of Comal County Emergency Services District No. 2 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

Canyon Lake Professional Fire Fighters Association Report

Chief's Operational Report:

Consider, discuss, and take appropriate action regarding EMS activity data including call volume, response times, training reports and personnel status, and additional Fire/EMS items of interest.

- Consideration and approval of proposed BAA between Christus Santa Rosa Healthcare Corporation and Comal County ESD No. 2 to obtain follow up on patients transported by Canyon Lake Fire/EMS

Review minutes of December meeting

Governmental & Regulatory Updates -

Discussion of legislative/policy review, compliance, and enforcement updates.

1. HIPAA Security Rule final rule expected May 2026 (pdf)
2. Email filtering, and recent examples
3. Public Safety Threat Alliance (PSTA) – latest brief (pdf)
4. Traffic Light Protocol (TLP) document explanation (pdf)
5. Review of 2025 Annual Report for Comal County Commissioners Court

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New Business

6. Review, discuss and take appropriate action if needed on signatories for all ESD accounts, notification to institutions, distribution of minutes, and each signatory set time to sign appropriate documents.
7. Consider, discuss and take appropriate action to appoint an ESD No. 2 Commissioners to serve on Canyon Lake Fire/EMS Inc. Board.
8. Consider, discuss and take appropriate action if needed on draft for procurement language for future computer-based purchases.
9. Consider, discuss and take appropriate action on proposed Investment Policy and appointment of Investment Officers.
10. Consider discuss and take appropriate action on proposed purchase agreement between Frazer, Ltd. And Comal County ESD No. 2 for the purchase of a 2028 ambulance totaling \$313,744.00 and issuance of Purchase Order.
11. Consider, discuss, and take appropriate action to deem surplus Medic Unit 4311.
12. Review, discuss and take appropriate action to approve a Proposal for Engagement for ABIP to conduct the 2025 Annual Audit.
13. Review, discuss and take appropriate action for 2025 Budget Amendments
14. Receive December financial report from the treasurer and consider taking related actions including approval of monthly bills, invoices, and financial report.

Identify agenda items for the February meeting.

Commissioners Comments (will not be subject to discussion or voting)

Next Meeting

Adjourn

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney, discussing real property matters, discussing gifts and donations to ESD 2, discussing personnel matters, discussing security personnel or devices pursuant to §§ 551.071, 072, 073,074 and 076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session.

PUBLIC NOTICE

Comal County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 2 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Chelsea Ormond, ESD No. 2 Secretary
Posted 01/12/2026