

COMAL COUNTY
EMERGENCY SERVICES DISTRICT No. 3

PUBLIC NOTICE

The Board of Commissioners of Comal County Emergency Services District No. 3
will hold a **Regular Monthly Meeting** on **March 21, 2024 at 1:30 PM**
at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.
This meeting is open to the public.

1. Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum.

PUBLIC COMMENT

2. **Public Comment**

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

CONSENT ITEMS

3. Consider, discuss and take appropriate action on acceptance of the meeting minutes from the February Regular Meeting.
4. Consider, discuss and take appropriate action on reports from treasurer and District Chief Financial Officer, including:
 - Monthly bills and invoices;
 - Monthly investment report;
 - Status of billing services by EmergiFire;
 - Comments on items on website to be fixed per SAFE-D conference presentation.

REPORTS/ACTION ITEM

5. Consider, discuss and take appropriate action on Reports from the Fire Chief and/or Assistant Fire Chief:
 - Operational report;
 - Status YTD Report: Grants (Awarded, pending and available for application);
 - Update on status of the CAD and radio communication;
 - Status of the radio alerting system with Motorola, WestNet and involved Chiefs;
 - Update on status of TEEX 2023 Paramedic Program;

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- Update on status of TEEC 2024 Paramedic Program;
- Update on position changes and new hire status;
- Status of SCBA equipment and dispositions of surplus equipment;
- Status of vehicles listed on Rene Bates;
- Status of disposition of surplus communications equipment;
- Status of multiagency dive team vs “All Hazard Team;”
- Status of meeting with ESD 6 regarding performance pursuant to the ILA;
- Report on the deployments to the Texas Panhandle fire.
- General discussion and question

COMMITTEE REPORTS

Apparatus – Alan Stahlman (Chair), Holly Gill

Consider, discuss and take appropriate action on a status report:

- Current and Future needs

Audit – Don Wagner (Chair)

Consider, discuss and take appropriate action on a status report.

Budget and Finance – Stuart Magloff (Chair), Alan Stahlman

Consider, discuss and take appropriate action on status report.

Building Committee – Alan Stahlman (Chair), Susan Shirley-Menzel

Consider, discuss and take appropriate action on a status report from the Building Committee.

- Status of Station 52 site work;
- Status of search for property to replace Station 53;
- Status of contract agreement with Martinez Architects, LP.

Compensation Committee – Holly Gill (Chair), Stuart Magloff

Consider, discuss and take appropriate action on a status report.

Strategic Planning – Holly Gill (Chair), Stuart Magloff

Consider, discuss and take appropriate action on a status report.

Canyon Lake Fire/EMS, Inc. – Susan Shirley-Menzel

- Status update on PulsePoint CAD implementation;
- Status on CPR Classes for 550 people;
- Status on the smoke detector program.

CANYON LAKE PROFESSIONAL FIREFIGHTERS ASSOCIATION

- Update on Association activities

NEW BUSINESS

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6. Consider, discuss and take appropriate action on proposals for Sun Shade cover installation at Station 51:
 - Top Side Construction totaling \$41,700
 - Shade Pro, LLC totaling \$33,850
7. Consider discuss and take appropriate action on Proposed agreement between Comal County ESD No. 3, Comal County ESD No. 2 and Kona Coast Ventures for on-site EMS during 2024 concert season.
8. Consider, discuss and take appropriate action on proposed AIA B101-2017 agreement between Martinez Architects for design and construction administration of Administration and Logistics Building totaling \$315,000
9. Consider, discuss and take appropriate action on proposed AIA B101-2017 agreement between Martinez Architects for design and construction administration of Station 52 located at 160 Oblate, Canyon Lake, TX 78133 totaling \$427,500
10. Consider, discuss and take appropriate action on proposed list of surplus and salvage items and authorize disposal through auction or destruction depending on declared status
11. Commissioners Comments
 - Safe D Conference
12. Announcements
13. Next Meeting: Thursday, April 18, 2024 at 1:30 PM
14. Adjournment

NOTICE:

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3
POSTED: (3/18/2024)