

Comal County
Emergency Services District No. 3
PUBLIC NOTICE

AGENDA

The board of Comal County Emergency Services District No. 3 will hold a **Regular Monthly Meeting** on **May 24, 2019 at 10:30 am** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133. The meeting is open to the public.

1. The Opening meeting Agenda is as follows: Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum

PUBLIC COMMENT

2. **Public Comment:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

CONSENT ITEMS

3. Consider, discuss and take appropriate action on acceptance of the previous month's meeting minutes;
4. Consider, discuss and take appropriate action on reports from treasurer and district business manager, including:
 - Monthly bills and invoices;
 - Monthly financial reports
 - Presentation on Truth in Taxation Process by Cathy Talcott, Comal County Tax Assessor-Collector

REPORTS/ ACTION ITEM

5. Consider, discuss and take appropriate action on Reports from District Fire Chief and EMS Division Chief:
 - Review of Monthly FIRE/EMS Activity Data and Status Report;
 - Status YTD Report: Grants (Awarded and Pending);
 - Status of State licensing of new paramedics;
 - Status of personnel promotions;
 - Review of policies, written and unwritten, regarding payment for paramedic and firefighter certifications and subsequent expenditures i.e. exams, review and/or refresher courses and time away from work.
 - General discussion and questions

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COMMITTEE REPORTS

6. **Apparatus** – Jane Bowen (Chair), Alan Stahlman

Consider, discuss and take appropriate action on:

- Current and Future needs
- Proposed revised Replacement/Addition Plan

7. **Audit** – Don Wagner (Chair), Holly Gill

- Report from ABIP regarding 2018 financial audit
- Acceptance of the audit report and approval to file with the County

8. **Budget and Finance** – Alan Stahlman (Chair), Holly Gill

Consider, discuss and take appropriate action on a status report:

- Update on outstanding checks from Wells Fargo
- Update on outstanding checks for Canyon Lake Fire/EMS

9. **Building** – Alan Stahlman (Chair), Susan Shirley-Menzel

Consider, discuss and take appropriate action on a status report from the Building Committee including:

- Update on future Station 54 (River Chase) and Station 56 (Vintage Oaks) Ryan Rosborough comments
- Discussion of bids for construction of stations 54 and 56 and acceptance of a bid for each of those stations with authorization to proceed with negotiation of a contract with the selected General Contractor(s)
- Adoption of the Davis Bacon Wage Rates to utilize for the construction of Stations 54 and 56
- Approval of the proposed materials testing firm for the construction of Stations 54 and 56
- Update of possible land acquisition in the station 52 and 53 service area

10. **Community Outreach** – Susan Shirley-Menzel (Chair),

Consider, discuss and take appropriate action on development of a community outreach program to educate the public about Canyon Lake Fire/EMS that will contribute to improvement in the health and safety of the community.

- Citizen Fire Academy volunteers update

11. **Community Paramedicine** – Jane Bowen (Chair), Holly Gill

Consider, discuss and take appropriate action on ways to meet the needs of the Canyon Lake and surrounding areas to include:

- Status of the Community Paramedicine program, i.e. the hiring process for the Paramedic for this position.

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12. **Compensation Committee** – Don Wagner (Chair), Holly Gill
Consider, discuss and take appropriate action on status report.
13. **Interlocal Agreement with ESD No. 2** – Jane Bowen (Chair), Holly Gill
Consider, discuss and take appropriate action on the Renewal of the Interlocal Agreement with ESD No. 2 that would begin in 2020 and set timeline for the process.
14. **Strategic Planning** – Jane Bowen (Chair), Don Wagner
Consider, discuss and take appropriate action on upcoming annual Strategic Planning.

NEW BUSINESS

15. | Consider, discuss and take appropriate action on a status report regarding the 86th Legislative Session:
- Senate Bill 2 / House Bill 2 (Property Tax)
 - House Bill 3307 (Community Paramedicine Program)
 - House Bill 2748 (Fireworks)
16. Commissioners Comments (Not subject to vote)
17. Announcements
18. Next Meeting: To be determined
19. Adjournment

NOTICE

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine.

Susan Shirley-Menzel, Secretary, CCESD #3
POSTED: (5/20/2019)
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