

COMAL COUNTY
EMERGENCY SERVICES DISTRICT No. 3

PUBLIC NOTICE

The Board of Commissioners of Comal County Emergency Services District No. 3 will hold a **Regular Monthly Meeting** on **May 21, 2026 at 1:30 PM** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.

This meeting is open to the public.

1. Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum.

PUBLIC COMMENT

2. Public Comment

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

REPORTS/ACTION ITEMS

3. Consider, discuss and take appropriate action on acceptance of the regular meeting minutes from April.
4. Consider, discuss and take appropriate action on reports from Treasurer and District Chief Financial Officer, including:
 - Monthly bills and outstanding bills;
 - Monthly finance report;
 - Update on the Purchase Order System;
5. Consider, discuss and take appropriate action on Reports from the Fire Chief and/or Assistant Fire Chief:
 - Operational report;
 - General discussion.

COMMITTEE REPORTS

Apparatus – Commissioners: Alan Stahlman (Chair), Holly Gill
Consider, discuss and take appropriate action on a status report:

- Current and Future needs

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Audit – Commissioners: Don Wagner (Chair), Holly Gill

- Consider, discuss and take appropriate action on the proposed Annual Financial Report FY25 presented by audit firm Alonzo, Bacarisse, Irvine and Palmer CPA's

Budget and Finance – Commissioners: Don Wagner (Chair), Alan Stahlman

Consider, discuss and take appropriate action on statue report:

Building Committee – Commissioners: Alan Stahlman (Chair), Susan Shirley-Menzel

Consider, discuss and take appropriate action on status report:

- From Martinez Architects on issues related to design and construction matters included but not limited to project solicitation, contract negotiations, approval of general contractor for construction, engagement with design professionals, review and approval of pay applications and change orders, and any other matters related to the site development and project design.
- Update on current construction projects.

Compensation Committee – Commissioners: Stuart Magloff (Chair), Don Wagner

Consider, discuss and take appropriate action on a status report

- Report on preliminary findings.

Strategic Planning – Commissioners: Holly Gill (Chair), Stuart Magloff

Consider, discuss and take appropriate action on a status report:

- Update since April meeting on Strategic Planning.

Canyon Lake Fire/EMS, Inc. – Representatives – Commissioners: Susan Shirley-Menzel, Stuart Magloff.

Update on conference with CRRC.

CANYON LAKE PROFESSIONAL FIREFIGHTERS' ASSOCIATION L4713

- Update on Association activities.

OLD BUSINESS

NONE

NEW BUSINESS

6. Consider, discuss, and take appropriate action on proposed utility easement agreement between Texas Water Company and Comal County ESD No. 3 for 10x10 Water Easement on Administration/Training Building property for after construction of the new facility.

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7. Ratification of President Magloff emergency approval of proposed Purchase Order for annual medical/physicals totaling \$77,430 through Front Line Mobile Health (Budgeted).
8. Consider, discuss and take appropriate action on the ratification by President Stu Magloff of the Purchase Order from Superb Roofing and Restoration for replacement of two HVAC units at Fire Station 51 in the amount of \$23,076.92
9. Consider , discuss and take appropriate action on proposed purchase order for one (1) Fouts Bros. 2,000 Gallon Tanker, Hale 1250 GPM Pump, on a Single Cab Kenworth T-480 Chassis through Metro Fire Apparatus Specialists totaling \$510,283.00 (Budgeted -MP2027)
10. Consider, discuss and take appropriate action on proposed purchase order for repairs to Engine 4899 through Siddons Martin Emergency Group totaling \$25,196.37
11. Consider, discuss and take appropriate action on proposed revision POLICY 704 – IT, Cybersecurity and AI Governance
12. Commissioners: Comments (Not subject to vote)
13. Announcements:
14. Next Meeting: June 18, 2026 at 1:30 P.M.
15. Adjournment

NOTICE:

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act. Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3
POSTED: (5/18/2026)