

**Comal County
Emergency Services District No. 3**

PUBLIC NOTICE

The board of Comal County Emergency Services District No. 3 will hold a Regular Monthly Meeting on **June 17th, 2020 at 5:30 PM** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.

The meeting is open to the public.

PUBLIC COMMENT

1. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

CONSENT ITEMS

2. Consider, discuss and take appropriate action on acceptance of the previous and special meeting's minutes;
3. Consider, discuss and take appropriate action on reports from treasurer and district business manager, including:
 - Monthly bills and invoices;
 - Monthly financial reports;

REPORTS/ ACTION ITEM

4. Consider, discuss and take appropriate action on Reports from District Fire Chief and EMS Division Chief:
 - Review of Monthly FIRE/EMS Activity Data and Status Report;
 - Operational report related to COVID19
 - Status of state licensing of two Paramedic Program personnel, one from 2018 and one 2019;
 - Status YTD Report: Grants (Awarded and Pending);
 - General discussion and questions

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COMMITTEE REPORTS

5. **Apparatus** – Jane Bowen (Chair), Alan Stahlman
Consider, discuss and take appropriate action on status report:
 - Truck 51 Training Status and Tentative In-Service Date
 - TIFMAS Truck Status for Deployments/In District Use
 - Current and Future Ne
6. **Audit** – Don Wagner (Chair), Holly Gill
Consider, discuss and take appropriate action on status report.
7. **Budget and Finance** – Alan Stahlman (Chair), Holly Gill
Consider, discuss and take appropriate action on status report:
 - Potential Effects of COVID19 on current and future revenue
 - Truth-In-Taxation (TNT) Process for 2020
 - 2021 Budget Workshop Tentative Dates
8. **Building** – Alan Stahlman (Chair), Susan Shirley-Menzel
Consider, discuss and take appropriate action on a status report from the Building Committee including:
 - Update on future Station 54 (River Chase) and Station 56 (Vintage Oaks)
 - Status of land acquisition within the district
9. **Community Outreach** - Susan Shirley-Menzel (Chair)
Consider, discuss and take appropriate action on development of a community outreach program to educate the public about Canyon Lake Fire/EMS that will contribute to improvement in the health and safety of the community:
 - Status Report from committee meetings
10. **Community Paramedicine** – Jane Bowen (Chair), Susan Shirley-Menzel
Consider, discuss and take appropriate action on status report:
 - Update on Community Paramedicine activity
11. **Compensation Committee** – Don Wagner (Chair), Holly Gill
Consider, discuss and take appropriate action on status report.
12. **Strategic Planning** – Jane Bowen (Chair), Holly Gill
Consider, discuss and take appropriate action on conducting a Strategic Planning Session.

NEW BUSINESS

13. Consider, discuss and take appropriate action on proposed Promissory Agreement between personnel and Comal County ESD No. 3 related to funding of educational opportunities.

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14. Consider, discuss and take appropriate action on proposed purchase order for renewal of ESO (Fire and EMS reporting system) totaling \$12,139.29
15. Consider, discuss and take appropriate action on proposed equipment being declared surplus/salvage: 3 Power Units, 2 Strainers and 11 office chairs.
16. Consider, discuss and take appropriate action on proposed agreement between Comal County ESD No. 3 and Rene Bates Auctioneers for auctioning of surplus equipment. (2016 Evinrude 40HP Motor, 2008 Patten 14' Inflatable Raft with 1998 Mercury 40HP Motor, 3 Power Units, 2 Strainers and 11 office chairs)
17. Consider, discuss and take appropriate action on proposed purchase order for annual NFPA 1582 medical/physical evaluations to be completed by Life Scan Wellness Centers for 31 personnel totaling \$16,275.00
18. Commissioners Comments (Not subject to vote)
19. Announcements
20. Next Meeting: To Be Determined
21. Adjournment

NOTICE:

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3
POSTED: (6/12/2020)