

Emergency Services District No. 2

Comal County, TX
P.O. Box 2140, Canyon Lake, TX 78133

Minutes of Regular Meeting
Thursday, February 19, 2026, at 6:30 PM at
Prepared By: Chelsea Ormond, Secretary

Workshop Agenda

Call to order, establishment of a quorum, pledges, and prayer. President Janusaitis called the meeting to order at 6:30pm, declared a quorum present and led the pledges and prayer. Other Commissioners present were Crossan, Hays, Ormond, Chief Mikel, Assistant Chief Clapper and Angela Hemphill, CFO.

Nominate, discuss and elect officers for ESD No. 2 Board for 2026.

Crossan recommended officer positions remain the same. President Janusaitis approved the officer appointments.

Recognition and welcome of citizens present and their comments. Alan Berry was present.

Canyon Lake Professional Fire Fighters Association Report - None

Chief's Operational Report:

Consider, discuss, and take appropriate action regarding EMS activity data including call volume, response times, training reports and personnel status, and additional Fire/EMS items of interest.

- New hires finished orientation and are now doing FTO portion and scheduled on shifts
- Battalion Chief Kahanek was deployed on strike team for panhandle fires
- New ambulance is now in-service at Station 56
- Paramedic testing took place and six additional personnel are ready to start the program

Review minutes of January meeting - Approved as presented

Governmental & Regulatory Updates -

Discussion of legislative/policy review, compliance, and enforcement updates.

1. HIPAA Security Rule final rule expected May 2026
 - a. Janusaitis summarized that May is still the target to approve the ruling. He explained required vs. addressable items with 19 to 100 items required to enforce within the ruling.
2. Public Safety Threat Alliance (PSTA) – latest brief
3. Cyber/Ransomware Activity in Hays county No. 3
 - a. Janusaitis reported they were threatened with \$100k in January through a cyber attack and the significance that it can happen to any department.

4. Receive update, discuss and take appropriate action if needed for 2025 Audit - Hemphill reported they met with auditors and a team of three will be on site starting March 23 and will be here 1-2 weeks. They don't foresee any issues in our reconciliation and patient receivables. Formal report expected at May meeting. No action needed.

New Business

5. Consider, discuss and take appropriate action to adopt a resolution establishing rules and procedures for public comment during open meetings. Item tabled and will bring back in March.
6. Consider, discuss and take appropriate action to approve contract agreement between Comal County ESD. No 2 and Christus Santa Rosa Hospital-San Marcos to share electronic protected health information. Chief Clapper reported this allows the department the ability to access their platform to get immediate feedback and outcomes of patients. Ormond motioned to approve the contract as presented, seconded by Hays. Motion approved without objection.
7. Consider, discuss and take appropriate action on draft quantum procurement language for future computer-based purchases. Janusaitis updated that he would like this to be considered for the final draft in March. He has shared the information with Christus New Braunfels. Item tabled for March.
8. Consider, discuss and take appropriate action on policy update recommendations to include guidance for training and use of Artificial Intelligence. Janusaitis reported this was issued by the Texas Department of Information Resources with requirements for online courses they will be developing and updating to Policy 704. The crosswalk tools provides an internal assessment of our policy. This will be brought back in March.
9. Receive report from Assistant Medical Director Committee, consider and take appropriate action if needed on recommendations. Clapper reported there were no responses to the RFQ release, but we will release again until April. There is an upcoming physicians conference that Dr. Wright will be attending in hopes to network and share the opportunity. No action required.
10. Consider, discuss and take appropriate action on the appointment of two ESD No. 2 Commissioners to serve on the Joint Strategic Planning Committee with ESD No. 3. Janusaitis met with President Magloff to coordinate appointments and meetings with the first being in April. Crossan volunteered to serve with Janusaitis who approved the appointments.
11. Consider, discuss and take appropriate action to deem salvage of one cradlepoint connectivity hub. Clapper reported the device is no longer functioning, and the SIM card is removed to protect data. Ormond motioned to approve the salvage, seconded by Crossan. Motion approved without objection.
12. Receive January financial report from the treasurer and consider taking related actions including approval of monthly bills, invoices, and financial report. Hemphill reported we are waiting on the new checkbook from Prosperity Bank. Hemphill reported on Balance Sheet, budget vs. actual and we've received \$4.7M in property taxes in Dec./Jan. With \$526K in

monthly expenses. Crossan motioned to approve the financial report and monthly expenses, seconded by Hays. Motion approved without objection.

13. Review and discuss outcomes and key takeaways of annual SAFE-D conference and sessions presented. Overall everyone enjoyed the conference, but would like to see more sessions related to EMS. Janusaitis will reach out to the conference planners. The 2027 Conference will be held at Kalahari Resort Feb. 11-17.

Identify agenda items for the March meeting.

Tabled items

EMS week appreciation

Chassis purchase

Whitewater and WORD agreements

Commissioners Comments (will not be subject to discussion or voting)

Janusaitis reported the positive turnout for the Broken Cedar Ranch development public meeting.

Next Meeting - March 19, 6:30pm

Adjourn 7:18pm

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney, discussing real property matters, discussing gifts and donations to ESD 2, discussing personnel matters, discussing security personnel or devices pursuant to §§ 551.071, 072, 073, 074 and 076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session.

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Chelsea Ormond, ESD No. 2 Secretary
Posted 03/18/2026