

COMAL COUNTY
EMERGENCY SERVICES DISTRICT No. 3

PUBLIC NOTICE

The Board of Commissioners of Comal County Emergency Services District No. 3
will hold a **Regular Monthly Meeting** on **October 14, 2025 at 5:00 PM**
at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.

This meeting is open to the public.

1. Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum.

PUBLIC COMMENT

2. **Public Comment**

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

REPORTS/ACTION ITEMS

3. Consider, discuss and take appropriate action on acceptance of the regular meeting minutes from September and the September 24th special meeting minutes.
4. Consider, discuss and take appropriate action on reports from treasurer and District Chief Financial Officer, including:
 - Monthly bills and outstanding bills;
 - Quarterly financial report;
 - Quarterly investment report;
 - Update on the Purchase Order process.
5. Consider, discuss and take appropriate action on Reports from the Fire Chief and/or Assistant Fire Chief:
 - Operational report;
 - General discussion.

COMMITTEE REPORTS

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Apparatus – Commissioners: Alan Stahlman (Chair), Holly Gill
Consider, discuss and take appropriate action on a status report:

- Current and Future needs

Audit – Commissioner: Don Wagner (Chair)
Consider, discuss and take appropriate action on a status report:

Budget and Finance – Commissioners: Don Wagner (Chair), Alan Stahlman
Consider, discuss and take appropriate action report:

Building Committee – Commissioners: Alan Stahlman (Chair), Susan Shirley-Menzel
Consider, discuss and take appropriate action on status report:

- From Martinez Architects on issues related to design and construction matters included but not limited to project solicitation, contract negotiations, approval of general contractor for construction, engagement with design professionals, review and approval of pay applications and change orders, and any other matters related to the site development and project design.

Compensation Committee – Commissioners: Holly Gill (Chair), Don Wagner
Consider, discuss and take appropriate action on a status report:

Strategic Planning – Commissioners: Stuart Magloff (Chair), Holly Gill
Consider, discuss and take appropriate action on a status report:

- Update on the Strategic Planning acceptance by both ESD No. 3 and ESD No. 2

Canyon Lake Fire/EMS, Inc. – Commissioners: Susan Shirley-Menzel, Stu Magloff
(Representatives)

- Update on status:

CANYON LAKE PROFESSIONAL FIREFIGHTERS’ ASSOCIATION L4713

- Update on Association activities.

OLD BUSINESS

NEW BUSINESS

6. Consider, discuss and take appropriate action to ratify emergency purchase authorization granted by President Magloff on September 25, 2025 for the amount of \$24,0003.68 to Siddons-Martin Emergency Group for repairs to Engine 54.

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7. Consider discuss and take appropriate action on proposed Service agreement between Comal County ESD No. 3 and The Texas Water Company for water service at Fire Station 52, 160 Oblate, Canyon Lake (1295 Filed)
8. Consider discuss and take appropriate action on proposed Service agreement between Comal County ESD No. 3 and The Texas Water Company for water service at Administration and Training Facility, 564 Dove Street, Canyon Lake (1295 Filed)
9. Commissioners Comments (Not subject to vote)
10. Announcements
11. Next Meeting: November 20, 2025 at 1:30 PM
12. Adjournment

NOTICE:

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act. Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3

POSTED: (10/9/2025)