

The Board of Comal County Emergency Services District No. 2 will hold a regular monthly meeting on **Friday, September 19, 2025, at 6:30 PM** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas. This meeting is open to the public.

MINUTES

Workshop Agenda

Call to order, establishment of a quorum, pledges, and prayer. Called to order at 6:30pm

PUBLIC COMMENT: Recognition and welcome of citizens present and their comments.

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 2 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

Alan Berry - Taxes - appreciated stewardship of tax expenses and the return
Patty Janusaitis - grateful for services and comfort for professionalism and compassion

Canyon Lake Professional Fire Fighters Association Report - President Richard thanked everyone involved in personnel instance and administration for handling it with diligence and care and not caved under pressure. Association is working on applying for 501c3 status, carshow food vendor, chamber cook off, golf tournament on Nov. 1 for memorial, new monitors are a huge win, Freedom Walk was a great success with local representatives.

Closed Session 6:40pm
Reconvened at 7:07pm

Chief's Operational Report:

Consider, discuss, and take appropriate action regarding EMS activity data including call volume, response times, training reports and personnel status, and additional Fire/EMS items of interest.

- Lifepak 35 in service yesterday
- Med to Market training was successful
- Structure Fire with rescue

Review minutes of August meeting - Accepted as presented

Old Business

1. Consider, discuss and take appropriate action if needed on HIPPA Security Rule Notice of Proposed Rulemaking to Strengthen Cybersecurity for Electronic Protected Health Information. No updated continuing to monitor
2. Consider, discuss and take appropriate action if needed on implementing an employee recognition program. Discussing with team
3. Consider, discuss and take appropriate action if needed on updating and posting to department/ESD social media channels. No action taken

New Business

1. Discussion related to consultation with ESD 2 attorney: District reserves the right to enter into a Closed Meeting under Section 551.071, Texas Government Code, Consultation with Attorney.
2. Consider, discuss, and take appropriate action if needed on HB 1311 regarding exceptions to requirements for open meetings on the deliberation of critical infrastructure. Protection for discussing information in closed session so there's no public record on sensitive information. Add updated statement to the bottom of the agenda. No action required.
3. Consider, discuss, and take appropriate action on proposed service agreement between Comal County ESD No. 2, Comal County ESD No. 3 and Comal Independent School District for EMS standby at high school football games for the 2025 season. Hemphill reported CISD didn't realize we don't have one since 2016 and services have continued and contract will be updated. Crossan moved to approved the agreement, seconded by Hays. Approved without objection.
4. Consider, discuss, and take appropriate action on adopting the proposed 2025 joint Strategic Plan with Comal County ESD No. 3. Part of fulfilling the ILA going into the 2026 to support going into the budget planning. Next year will need SWOT analysis and we host it ourselves. Crossan moved to approve the strategic plan , seconded by Ormond. Motion approved without objection.
5. Consider, discuss, and take appropriate action to approve clinical agreement with Texas Fire Academy for student ride outs. It's not expired we're just ahead of the game expires in March. Tabled
6. Discuss and take appropriate action to approve contract renewal for aerobic septic services. Ormond moved to approved the contract, seconded by Crossan. Motion approved without objection.
7. Receive August financial report from the treasurer and consider taking related actions including approval of monthly bills, invoices, and financial report. Crossan reported \$6M reserve by estimate is 3.2 - 3.9M is earmarked for future approved budgeted purchased in new ambulances, monitors, etc. 6 months worth of reserves. Regular bills monthly bills, no budget presented with agenda Sept. 1 law changes with 72 hour rule and budget was not posted. Any action on budget and discussion on budget must be posted on website and in lobby, meant for

truth and taxation and impact statement but the law doesn't state that. There will be a budget amendment for lifepaks purchase to account for that (November). Hays motion to approve the bills and expenses, seconded by Ormond. Motion approved without objection.

Identify agenda items for the October meeting.
Discussion of appointment for Strategic Plan SWOT analysis
Clinical Affiliation Agreement
Interim Medical Director

Commissioners Comments (will not be subject to discussion or voting)

Next Meeting
October 16 at 6:30pm

Adjourn 7:47pm

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney, discussing real property matters, discussing gifts and donations to ESD 2, discussing personnel matters, discussing security personnel or devices pursuant to §§ 551.071, 072, 073,074 and 076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 2 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Chelsea Ormond, ESD No. 2 Secretary
Posted 09/15/2025